CEU Summary Report Form

The CEU Report form is due every second year starting with the first year in which you became a coach. You may make additional copies if needed. However, submitting more than the required CEUs is not necessary. You should also retain a copy of the form yourself. **Please only send in the summary form unless you are instructed to send supporting materials. You may fax the form to 719.434.4324 or email it as an attachment to coaches@usacycling.org**

USA Cycling Coaching Education CEU Reporting Form for activities completed between January 1, 2010 and December 31, 2011.[1]

Name: _____

USAC License Number: _____

Activity Date	Activity Description (including location, entity that organized the activity or other description information such as URL). If the program is listed on the Approved Programs page or in the CEU policy, you do not need to list the URL for the activity	USAC CEU Value (new system)
Example: January 28, 2011	USAC Level 2 Coaching Clinic Colorado Springs, CO	30
TOTAL		

Signature required: I attest to the fact that the information contained herein is a true and accurate statement of my continuing education activity. I understand that inaccurate reporting of CEU activity may result in revocation of my coaching license without reimbursement of the coaching license fee.
Signature _____ Date:_____

[1] An exception is a coach who first takes out a coaching license December 1-31, 2009. Those coaches may count that month of December into his/her 2 year cycle. See the CEU Policy FAQ for more details.